# **Queen's Inclosure Primary School**

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25<sup>th</sup> February 2021

Dear Parents and Carers,

## Full Re-Opening on Monday 8th March

We are delighted that all our children will be returning to school on the 8<sup>th</sup> March and are so looking forward to having everyone back together again. <sup>(2)</sup>

As we communicated via text message (sent 23.2.2021), to avoid having a day closure so soon after we fully re-open, we have brought our **INSET day**, planned for the 15<sup>th</sup> March, forward to **Friday 5<sup>th</sup> March**. This means that the school will not be open to any of our children on Friday 5<sup>th</sup> March and there will be no learning set for this day.

Once all the children are in school, we know they will be really excited to be learning with their friends and our priority will be for those that have been at home to have time to settle back into the routines and for all children to adjust to being in a class of 30 again. We know, from our experience, that this won't take them long. We will assess all children to identify any gaps in their knowledge, skills and understanding and our highly skilled staff will use their expertise and knowledge of the children to help them close any gaps and make progress.

To help us achieve a smooth transition for the children, you can support us by;



- □ Completing our online Wellbeing Questionnaire by Wednesday 3<sup>rd</sup> March <u>https://www.queensinclosure.hants.sch.uk/form/?pid=148&form=215</u>. This will help us identify those children who may need specific support. This is essential for all those children who have not been in school this term and optional for those children who have been in school.
- □ **Remembering to return all school equipment** that we loaned to those children learning at home. We would be most grateful if you could ensure these are returned in the original named zippy wallet or a named bag, so we know who has returned what. A deposit box will be placed outside every class on Monday 8<sup>th</sup> March. The school equipment could include any of the following:
  - Reading books (library and class books)
  - Maths resources, Numicon and 100squares
  - Pencil grips, wobble cushions, ear defenders, coloured overlays
  - Laptops (please return these directly to the School Office)
- □ Using the **social stories** on our website if your child is feeling anxious about returning to school or a reminder of the school routines might be useful https://www.queensinclosure.hants.sch.uk/page/?title=8th+March+2021+Return&pid=148.
- □ Returning the **learning that has been completed at home** this can be placed in the deposit box outside the classroom on 8<sup>th</sup> March. We greatly value the time spent learning at home and would love the opportunity to see it. This is not mandatory but would be appreciated.

## **QI Coronavirus Protective Measures**

For your awareness, the following protective measures will continue to be in operation on the school site until further notice:

- ✓ On your child's PE day, they should come into school wearing their PE kit and appropriate trainers. Foundation will be having their COAT day as usual on Mondays.
- ✓ Children should only bring essential items into school from home i.e. water bottle and lunch box.

During drop off and collection time, please remember:

- ✓ The drop off and collection window remains as 20 minutes from 8:30am to 8:50am and 3:10pm to 3:30pm. If you do need to wait a moment whilst the teacher dismisses your child, please remember to stand to the side of the path or on the grass area to make sure you are not obstructing the route way and causing congestion.
- ✓ We ask that only one adult per family comes on site to escort children to and from their classroom.
- ✓ We ask that **face coverings continue to be worn** onsite by all parents and other visiting adults.
- ✓ Our one way system is still in operation from the entrances and around the whole building.
- There are designated 'stop points' to wait at until 8:30am and 3:10pm, queuing at a 2m distance and facing forwards until the classroom doors are open.
- ✓ We ask that adults remain outside the yellow semi-circle marked around the classroom door.
- ✓ It is essential that you keep your child with you at all times and do not allow them to run off.
- To keep moving, keep away from other people and avoid catching up with 'friends' whilst on the school site.
- ✓ You are responsible for ensuring that your child adheres to social distancing measures when coming to and leaving school.

As before, our School Office is open for essential reasons and anyone entering the building (one person at a time) must wear their face covering and use sanitiser before entering.

### Lunch and Break Times

At lunchtime, meals will continue to be eaten in the classrooms. The Kitchen will provide 'Lunch Box' meals to children entitled to Free School Meals and to any child who wishes to order a meal on the day – we will not return to our previous full hot meal provision until the Government removes the social distancing rules. Children are welcome to bring their own healthy packed lunches. Morning breaks and lunchtime breaks will continue to be staggered and each year group will have a designated play area, to minimise any mixing of bubble groups.

#### First Aid and Medicines

Minor first aid will continue to be provided within each year group team and in line with our First Aid Protocol during the COVID-19 outbreak. Emergencies will be attended by a First Aider. Any child displaying symptoms of coronavirus will be isolated from others while the parents/carers and/or ambulance are called; the First Aider will wear PPE. Depending on the circumstances, the other staff and children in the class or year group may be sent home to self-isolate.

Due to the need to minimise contact between individuals, we ask that parents administer medicines to children at home. <u>Please do not ask staff to administer medicine at this time, unless it is unavoidable.</u>

## It is essential that you report any COVID-19 symptoms and positive test results

In the event that any member of your family has symptoms of COVID-19, your child must stay at home until the results of a COVID-19 test are received. You need to inform the school office of any absence by telephone on 02392 268067 or email adminoffice@queensinclosure.hants.sch.uk If your child receives a positive COVID test result, you must report this through the facility on our website so that we can the and continue to support test trace service and help keep people safe: https://www.gueensinclosure.hants.sch.uk/form/?pid=2&form=325

Thank you for your continued support. We look forward to seeing you again soon.

Yours sincerely

Mrs J Allen Head Teacher