

# Queen's Inclosure Primary School

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Dear Parents and Carers

## **Lockdown from 5<sup>th</sup> November to 2<sup>nd</sup> December - Collection Arrangements**

As you are all aware, the Government has made the decision for schools to remain open during the current period of National Lockdown. The New National Restrictions from the 5<sup>th</sup> November, which are underpinned by law, can be found at: <https://www.gov.uk/guidance/new-national-restrictions-from-5-november>

Our priority continues to be the safety of all our children and their families while on our school site. I am concerned and disappointed to have recently received feedback from parents and carers telling me they do not feel safe, particularly when collecting their children at the end of the day. Regardless of our differing views, we all have a responsibility to uphold the Government Guidance in order to keep everyone safe and to enable our school to stay open, so I strongly request your full co-operation with this.

To clarify the change to the collection time at the end of the day: the collection window has been shortened from 30 minutes to 20 minutes (3:10pm to 3:30pm) to maximise the learning time in the afternoons. I know you will all appreciate that your children's education remains our core purpose and, at this time even more than ever, we need to maximise every opportunity to ensure the children make progress. Your support is essential in helping to make this successful, so we ask that you please use the full range of pick up times within the 20 minute window rather than everyone arriving at 3:10pm. This will help us avoid overcrowding and the potential bottle necks that have caused additional concern.

Teaching staff will make every effort to ensure the children are ready for you to collect as soon as you approach the classroom. If however, you do need to wait a moment, please stand to the side of the path or on the grass area to make sure you are not obstructing the route way and causing congestion.

The 20 minute 'fluid' drop of time has been highly successful in the mornings, and after the initial shock of everyone arriving at 8:30am on the 4<sup>th</sup> September, people have spread out their arrival times which are now contained within an average of 15 minutes. I am optimistic that, with your co-operation, we can establish a similar safe arrangement at the end of the day.

## **Face Coverings**

In the new DfE guidance for schools issued on Wednesday, there is no requirement for adults to wear a face covering whilst on a primary school site. **However, from Monday 9<sup>th</sup> November 2020, and in line with many other schools in our area, we ask that all adults coming onto the school site to wear a face covering.** This is to give added protection and enhance everyone's safety.

Parents should continue to only come to the school office for essential reasons. Anyone entering the building must wear their face covering and use sanitiser before entering.

As previously shared with you and in line with the Government guidance, we continue to implement a range of protective measures to keep our school safe. The table below summarises some these measures and aims to explain why they are necessary.

<b>Our Protective Measure</b>	<b>What do you need to do?</b>	<b>How does this help?</b>
A 'fluid' start and end of the day	An adult can bring their child to school at ANY time between <b>8:30 and 8:45am</b> and collect at ANY time between <b>3:10 and 3:30pm</b> .	Reduces the number of people on the site at any one time.
'Stop' points	Please wait behind these points until 8:30am and 3:10pm, queuing at a 2m distance and facing forwards until the classroom doors are open.	We need to avoid parents having to congregate in groups outside each classroom before the children are dismissed.
Pedestrian one-way system	Please follow the arrows and not cross the barriers in place.	Keeping everyone moving and facing the same direction – working very effectively. 😊
ONLY one adult from each family to escort their child(ren)	Please do not bring any other family members or older siblings onto the site at any time. <b>ONLY 1 person per family PLEASE</b>	Reduces the number of people on the school site. Limits the exposure of individuals to large groups.
2m distancing	Please respect the social distancing of 2 metres distance from others when walking round the site.	Limits contact between people from different households.
Yellow semi-circle 2m from classroom door	Please remain outside the semi-circle marked around the classroom door.	Helps protect the staff dismissing the children by providing a 2m distance.
Children to stay with parents at all times	Please keep your child with you <b>at all times</b> .	Limits children breaking bubbles that we have set up in school and have to maintain throughout the day.
Gathering on the site or at the school gates is not permitted	Keep moving, keep away from other people and avoid catching up with 'friends' whilst on the school site.	Reduces the risk of crowds, bottle necks and upholds Government National Restrictions.
Parents are responsible for ensuring that their child adheres to social distancing measures when coming to and leaving school.		

We want to do everything we can to limit the spread of the virus, protect the children and their families and keep our school open. If the protective measures are not followed, we run the risk of 'bubbles' being sent home for 14 day isolations and ultimately the school having to close. It is a challenging time for everyone and I totally understand people have many different opinions and views of the current situation. However, I urge you all to please, please assist us by following these guidelines for the benefit of our whole school community.

Thank you.

Yours sincerely



Mrs J Allen  
Head Teacher