Queen's Inclosure Primary School

Headteacher: Mrs J Allen. B.Ed. (Hons) www.queensinclosure.hants.sch.uk e-mail: adminoffice@queensinclosure.hants.sch.uk

Cornelius Drive, Waterlooville, Hampshire, PO7 8NT

Tel: 023 9226 8067

18th June 2020

Dear Parents and Carers,

We would like to put together collages for our Year 6 children as a memento of their class and the school. If you would like to participate in this, please could you email us two recent photos of your Year 6 child, wearing school uniform, to adminoffice@queensinclosure.hants.sch.uk by 3pm on Friday 26th June. To aid quick identification, please complete the subject of your email as 'Year 6 Picture Collage'.

Photos need to be:

- Portrait orientation
- Taken from the waist up (not full length)
- Clear, sharp and in good lighting
- Appropriate for use (it will be shared with others)
- One sensible photo and an appropriate 'silly' one (if you would like to)

We ask that no make up or jewellery is worn and that hair is styled as it would be for a school day.

Please note that by taking part you are consenting for your child's image to be used in the collage and thus shared with other families in the year group.

(If we do not receive any photos of your child by the above deadline, we will assume that you do not wish to take part in this initiative, for which there will be no alternative.)

We hope to receive lots of lovely photos so that we can create something which will store memories for the children for years to come.

Yours sincerely

Mr Caldwell