

Queen's Inclosure Primary School

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Dear Parents and Carers

QI Plans for September 2020

We are delighted that the Government has advised that we are able to welcome all our children back to school full time in September and have planned for the beginning of the next school year on this basis. Obviously, the situation with regard to the coronavirus at that time may affect these plans, but I would like to share our expectations with you based on current Government guidance.

We will be organising the children in Year Group bubbles within Phase bubbles. This means that your child will always be contained within their own year group, but may at times be combined with another year group for the purposes of break time or lunchtime for example. We will continue to use all the control measures in school as explained in my previous letter dated 20th May 2020.

Term Dates

Following an INSET on Thursday 3rd September, the new Years 1 to 6 will commence the Autumn Term full time on **Friday 4th September**. Our new Year F will start a phased entry to school on Monday 14th September. Please see the calendar on our website:

<https://www.queensinclosure.hants.sch.uk/calendar/?calid=1&pid=9&viewid=1>

Arrival and Collection

As per Government guidelines, gathering at the school gates is not permitted. The current pedestrian one-way system will continue to be in operation, as this has worked effectively this term. To avoid the risk of jeopardising the circulation route, there will continue to be no access via the Aintree Gate.

In September, we would like to trial a 'fluid' start and end of the day rather than implement specific staggered arrival and collection times for each Year Group. This means that a parent can bring their child to school at ANY time between 8:30 and 8:45am and collect at ANY time between 3:00 and 3:15pm. We will be monitoring this carefully to ensure that we do not have too many people on the site at any one time. To assist with this, we ask that you **do not come onto the school site before 8:30am or 3:00pm** and we will continue to request that **only one adult** from each family escorts their child(ren) to and from school. Any child in KS2 with permission to leave the classroom unaccompanied at the end of the school day will be dismissed from the class at 3:20pm.

Please maintain the Government-stipulated distance from others when walking round the site and stay outside the semi-circle marked around the classroom door when dropping off or collecting your child. If you have more than one child, please drop off or collect them in the order presented by the pedestrian one way route. Parents are responsible for ensuring that their child adheres to social distancing measures.

Face Coverings

Any children wearing face coverings to school must remove them on arrival. All children and staff will wash their hands thoroughly on arrival at school.

Attendance

Once again, the usual statutory rules on school attendance will apply from September 2020. In particular, it is a parent's duty to ensure that their child attends regularly at school. Should you have any concerns regarding the safety measures we have put in place - and will be maintaining in September - please contact us so that we can reassure you.

Any absence due to illness should be reported to the school office promptly. Should you require leave of absence for your child **due to exceptional circumstances**, an application form should be submitted at the earliest opportunity and before confirming your arrangements. Any unauthorised absence may result in further action, in line with Hampshire County Council's Code of Conduct. Where a child is unable to attend school because they are complying with clinical or public health advice, the parent or carer should contact the school at the earliest opportunity to provide further information and evidence.

Those who have coronavirus symptoms, or have someone in their household who does, should **not** attend school. Anyone with symptoms should book at test:

<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>
<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>

Anyone affected will need to be prepared to provide details of anyone they have been in close contact with, if asked by NHS Test and Trace. It is important that the school is informed of the outcome of any test as soon as possible.

Trips Abroad

The Foreign & Commonwealth Office is currently advising British nationals against all but essential international travel: <https://www.gov.uk/guidance/travel-advice-novel-coronavirus> Any family travelling abroad during the summer holiday should seek up to date advice and must fully disclose their travel destination to QI. A Health Declaration may be required before their child returns to school.

Uniform and Appearance

All children should wear their full school uniform and we ask parents to uphold our expectations regarding appropriate hairstyles (now the lockdown haircuts have grown out!) and appearance in school, which will be as previously. This will support our return to a normal school routine, at a time when other aspects of school are not 'normal'. For a reminder of our uniform requirements, please see our website:

<https://www.queensinclosure.hants.sch.uk/page/?title=Uniform&pid=58>

Lunch and Break Times

At lunchtime, all meals will be eaten in the classrooms. The kitchen will provide 'Lunch Box' meals to children entitled to Free School Meals and to any child who wishes to order a meal on the day - there will be no hot meal provision. A new 'lunch box' menu will be uploaded to the website before the start of the Autumn Term. Children are welcome to bring their own healthy packed lunches.

Morning breaks and lunchtime breaks will be staggered and each year group will have a designated play area, to minimise any mixing of bubble groups.

First Aid and Medicines

Minor first aid will be provided within each year group team and in line with our First Aid Protocol during the COVID-19 outbreak. Emergencies will be attended by a First Aider. Any child displaying symptoms of coronavirus will be isolated from others while the parents/carers and/or ambulance are called; the First Aider will wear PPE. Depending on the circumstances, the other staff and children in the class or year group may be sent home to self-isolate.

Due to the need to minimise contact between individuals, we ask that parents administer medicines to children at home.

Contingency Planning

In the event of a local lockdown requiring children to remain at home, or if a bubble group has to be sent home to self-isolate, the school will be ready to provide remote access to education using the Learning at Home arrangements currently in place.

Resuming Education

When we return to school in September, in line with Department for Education expectations, we will be creating time to cover the most important missed content before returning to the school's normal curriculum. Please be assured that we will be assessing and prioritising gaps in the children's knowledge. If you have any particular concerns once the Autumn Term is underway, please communicate these to our child's new class teacher.

We will continue to monitor Government guidance over the summer break so that we can be ready to implement any changes to our preparations for September. **Please ensure that we are advised of any changes of address or other contact details, in case we need to get in touch.** We will publish any revised information for parents on our website, so please do keep an eye on this.

I hope that all families are able to enjoy the summer before, hopefully, a more settled return to routine in September.

Yours sincerely



Mrs J Allen
Head Teacher